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Fifth Meeting of National Correspondents of the Strategic Action Programme for the Conservation of Biological Diversity in the Mediterranean Region (SAP BIO)
Marseilles, France, 13-14 February 2019

Agenda item 2: Organizational matters**Provisional Annotated Agenda**

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Provisional Annotated Agenda

Introduction

1. In accordance to the UNEP/MAP Programme of Work and Budget for 2018-2019 (Decision IG.23/14) adopted by the 20th Ordinary Meeting of the Contracting Parties to the Barcelona Convention (Tirana, Albania, 17-20 December 2017), and on the kind invitation of the Government of France, the Specially Protected Areas Regional Activity Centre (SPA/RAC) is convening the Fifth meeting of the National Correspondents of the Strategic Action Programme for the Conservation of Biological Diversity in the Mediterranean Region (SAP BIO). The meeting will be held on 13 and 14 February 2019, in Marseille, France, at the Hôtel Mercure Centre Vieux Port (1, rue Neuve Saint Martin, 13001 Marseille).
2. The main objectives of this meeting are to:
 - review the Draft evaluation document of the Strategic Action Programme for the Conservation of Biological Diversity in the Mediterranean region (SAP BIO)
 - to elaborate further inputs to be included in the Draft evaluation document for its revised presentation to the Thematic Focal Points meeting on Biodiversity, to be held on June 2019 at Portoroz, Slovenia
 - to inform the participants on the progress in the elaboration of the document "State of the Environment and Development in the Mediterranean 2019" (SoED 2019) and to collect their views and suggestions concerning the content of its chapters on Marine and Coastal Biodiversity
3. The following annotations to the provisional agenda have been prepared by the Secretariat to assist the meeting with its deliberations.

Agenda item 1. Opening of the meeting

Information document(s)	UNEP/MED WG.459/Inf.1
	UNEP/MED WG.459/Inf.2.rev1

4. The opening of the meeting will take place on 13 February 2019, at 2.30 p.m. The UNEP/MAP- Barcelona Convention Secretariat representative and SPA/RAC Director will open the meeting, introduce its objectives and invite the representative of the Government of the host country (France) to address the participants.
5. All the National Correspondents of SAP BIO have been invited to attend or to designate their representatives to the meeting.
6. The relevant intergovernmental or non-governmental organizations have also been invited to designate their representatives to the meeting as observers.

Agenda item 2. Organizational matters

Working document(s)	UNEP/MED WG.459/1.rev1
	UNEP/MED WG.459/2.rev1

Rules of procedure

7. The rules of procedure for meetings and conferences of the Contracting Parties to the Convention for the Protection of the Environment and the Coastal Region of the Mediterranean and its Protocols (UNEP/IG.43/6, Annex XI) will apply *mutatis mutandis* to the present meeting.

Election of officers

8. Subject to Rule 20 of the rules of procedure, the meeting will elect, from among the representatives of the Contracting Parties, a President, two Vice-Presidents and a Rapporteur.

Adoption of the agenda

9. Subject to Rule 14 of the rules of procedure, the provisional agenda appearing in document UNEP/MED WG.459/1 and annotated in the present document will be reviewed and proposed for adoption by the meeting, including the timetable contained in the annex to the present document.

Organization of work

10. The meeting will take place along one day and a half: the afternoon of Wednesday 13 February 2019 and the whole day of Thursday 14 February 2019.
11. Sessions are scheduled, on day 1 (13 February 2019), from 2.30 p.m. to 5.30 p.m. and on day 2 (14 February 2019) from 9.30 a.m. to 12.30 p.m. and from 2.30 p.m. to 5.30 p.m.
12. It is expected that the meeting addresses all items of the agenda within the allotted sessions. It is envisaged to close the meeting at 5.30 p.m., on 14 February 2019, after adopting its Conclusions and Recommendations.
13. Working languages of the meeting will be English and French. Simultaneous interpretation will be available during the plenary sessions of the meeting.
14. The documents prepared for the meeting are listed in document UNEP/MED WG.459/Inf.2 and available, in English and French, on the SPA/RAC website at the following link: http://rac-spa.org/5_nat_corr_sapbio_2019.html. Participants are encouraged to download the documentation on their computers in advance of the session.
15. The meeting documents will not be distributed in paper copies. Delegates are kindly requested to bring their own copies to the meeting.

Agenda item 3. Presentation of the Draft evaluation document of the Strategic Action Programme for the Conservation of Biological Diversity in the Mediterranean region (SAP BIO)

Working document(s)	UNEP/MED WG.459/3
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16. The secretariat will introduce the Working Document UNEP/MED WG.459/3.

Agenda item 4. Content review of the Draft evaluation document of the Strategic Action Programme for the Conservation of Biological Diversity in the Mediterranean region (SAP BIO)

Working document(s)	UNEP/MED WG.459/3
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17. The participants will be invited to take the floor to comment on the Draft evaluation document presented under Agenda Item 3. They are expected to provide their views and suggestion about the structure of the document as well as about the assessment it contains regarding the status of implementation of the Priority Actions of SAPBIO.

Agenda item 5. Provision of eventual further inputs to be included in the Draft evaluation document for its revised presentation to the Thematic Focal Points meeting on Biodiversity, to be held on June 2019 at Portoroz, Slovenia

Information document(s)	UNEP/MED WG.459/Inf.3
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18. The works of the meeting under this Agenda Item will be conducted in bilateral sessions during which the Secretariat will meet separately with each country delegation to assess what is done and what is on-going concerning the activities planned by SAPBIO. For what has not been done the bilateral session will identify, where possible, the reasons and if it is planned or if the unfulfilled actions are still relevant for inclusion in the new SAPBIO. To facilitate the works of the bilateral session, the Secretariat prepared for each country an evaluation sheet included in document UNEP/MED WG.459/Inf.3. The delegates are kindly invited to collect the information needed to check the elements included in the sheet prepared for their respective countries. They are encouraged to start filling in the sheet before the meeting.

Agenda item 6. Briefing on the progress in the elaboration of the document “State of the Environment and Development in the Mediterranean 2019” (SoED 2019)

Information document(s)	UNEP/MED WG.459/Inf.4
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19. The Secretariat will inform the participants about the process launched for the elaboration of the State of the Environment and Development in the Mediterranean

(SoED 2019) and on the progress made so far in the elaboration of its chapters on Marine and Coastal Biodiversity.

Agenda item 7. Exchange on the content and eventual information update by participants regarding the SoED 2019 chapters on Marine and Coastal Biodiversity

Information document(s)	UNEP/MED WG.459/Inf.5
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20. The Secretariat will present the draft chapters concerning the Marine and Coastal Biodiversity for the document "State of the Environment and Development in the Mediterranean 2019 (SoED 2019)". The participants will be invited to review the presented information and provide their comments and suggestions for the finalisation of the chapters.

Agenda item 8. Any other business

Information document(s)	UNEP/MED WG.459/Inf.6
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21. Under this agenda item, the meeting will exchange on relevant issues brought forward to the Secretary shortly before the meeting celebration and will consider any other relevant matter that may be raised by the participants and agreed during the adoption of the agenda.

22. The Secretariat will present the Draft methodology for the analysis of coherence between regional documents adopted under the SPA/BD Protocol and provisions of the ICZM Protocol, as reflected in document UNEP/MED WG.459/Inf.6, together with preliminary findings from applying the proposed methodology to SAP BIO. The participants will be invited to review the presented information and provide their comments and suggestions, thus providing guidance to PAP/ RAC for methodology finalisation and development of full-scale analysis of coherence between SPA/BD and ICZM policy frameworks.

Agenda item 9. Conclusions and recommendations

23. The meeting will be invited to review and adopt the draft conclusions and recommendations that will result from the discussions as prepared by the Rapporteur.

Agenda item 10. Closure of the meeting

24. The meeting is expected to be closed at 5.30 p.m. on Thursday, 14 February 2019.