



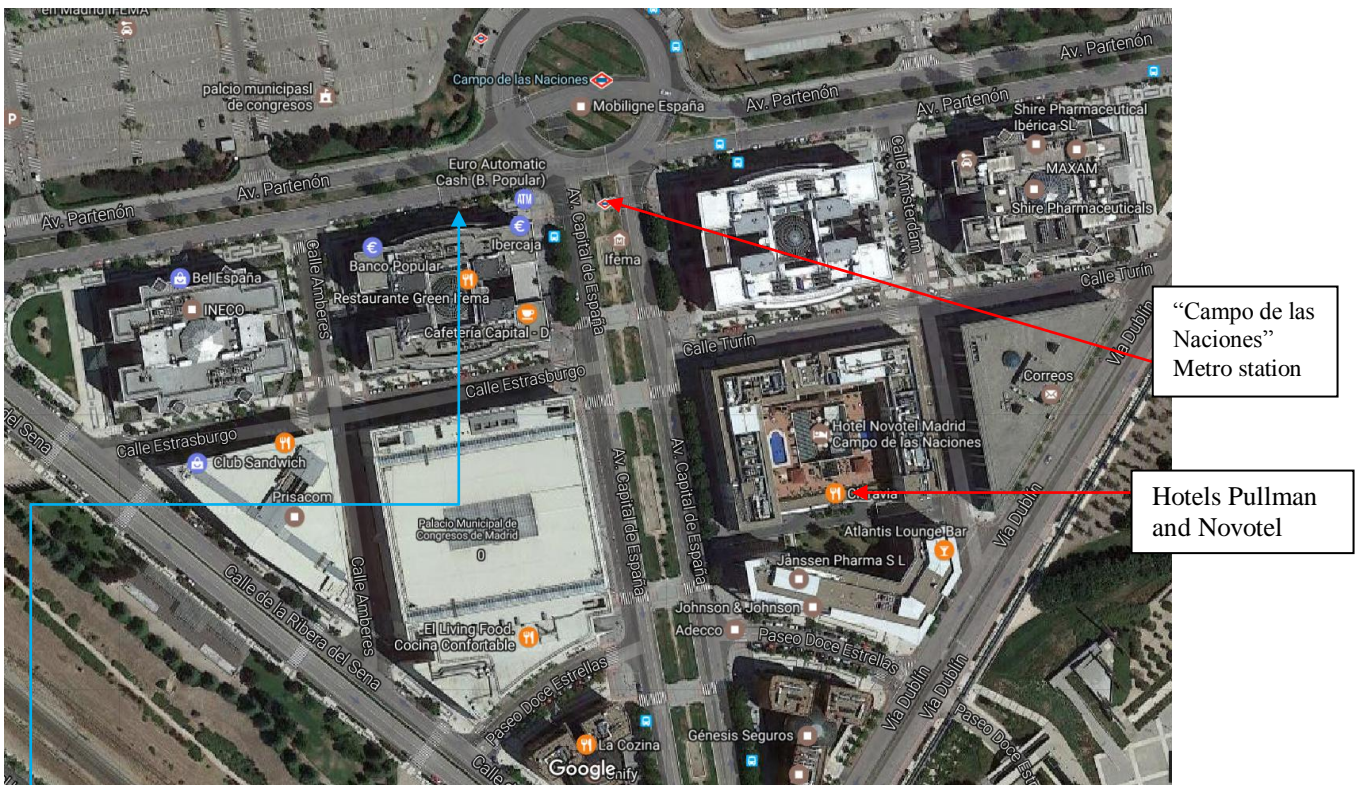
# Meeting of the Correspondence Group on Monitoring (CORMON), Biodiversity and Fisheries

Madrid, Spain, 28 February - 01 March 2017

## INFORMATION FOR PARTICIPANTS

### VENUES:

1. The CORMON meeting on Biodiversity and Fisheries (28<sup>th</sup> February – 01<sup>st</sup> march 2017) will take place in Madrid, *Puertos Del Estado, Sala plurifuncional, 1<sup>st</sup> floor Avenida Del Partenón, 10 -28042*. It's two minutes walk from the “*Campo de las Naciones*” metro station.



“Campo de las Naciones” Metro station

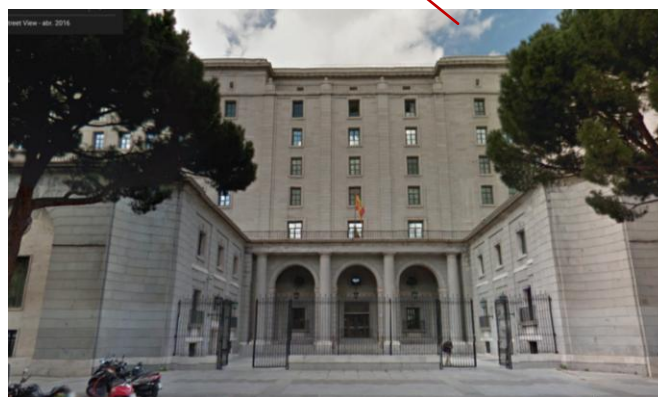
Hotels Pullman and Novotel



2. It will be followed by a science-Policy Interface (SPI) workshop on 02<sup>nd</sup> March 2017 at the Ministry of Environment, located at *Nuevos Ministerios Plaza San Juan de la Cruz s/n, Madrid*. It will take 5 minutes walk from the “*Nuevos Ministerios*” train and metro station.



“Nuevos Ministerios” Train and Metro Station



Main entrance to the Ministry (pza. San Juan de la Cruz)

3. For security purposes, participants are required to present their passports at the entrance to the ministry. Thus we kindly recommend participants to bring their passports. An online registration link will be shared by UN Environment/MAP coordinated unit in order to ease the checking task at the entrance.

## Travel arrangements and reimbursement procedure for participants whose travel is covered by SPA/RAC

### ➤ Travel arrangements

4. Participants are kindly requested to arrange their travel by the most direct and appropriate means of transport given the distance involved. All flights should be economy, using if possible tickets at reduced rates (Pex, excursion, etc.). Approval must be obtained from SPA/RAC secretariat prior to purchasing travel tickets. Thus, when booking the flight ticket, we highly appreciate receiving, by e-mail the flight schedule and the corresponding price for the reimbursement.
5. SPA/RAC will reimburse the designated participants through an approved *perdiem* rate to cover accommodation and meals.
6. Travel expenses shall be reimbursed on presentation of original supporting documents, tickets and invoices or, in case of online bookings, the printout of the electronic reservation and boarding pass. The documents supplied must show the class of travel used, the time and date of travel and the amount paid. On the impossibility of presenting original documents, participants must justify such circumstances and present a copy of the relevant document/s.
7. Reimbursement will be done in cash in site.
8. Participants are responsible for their transportation from/to Madrid airport and from/to the meeting venue.

### ➤ Visas













9. All participants should ensure that they are in possession of appropriate entry and/or transit visas prior to their departure. It is suggested that visa applications are submitted to the Embassy of Spain as early as possible.

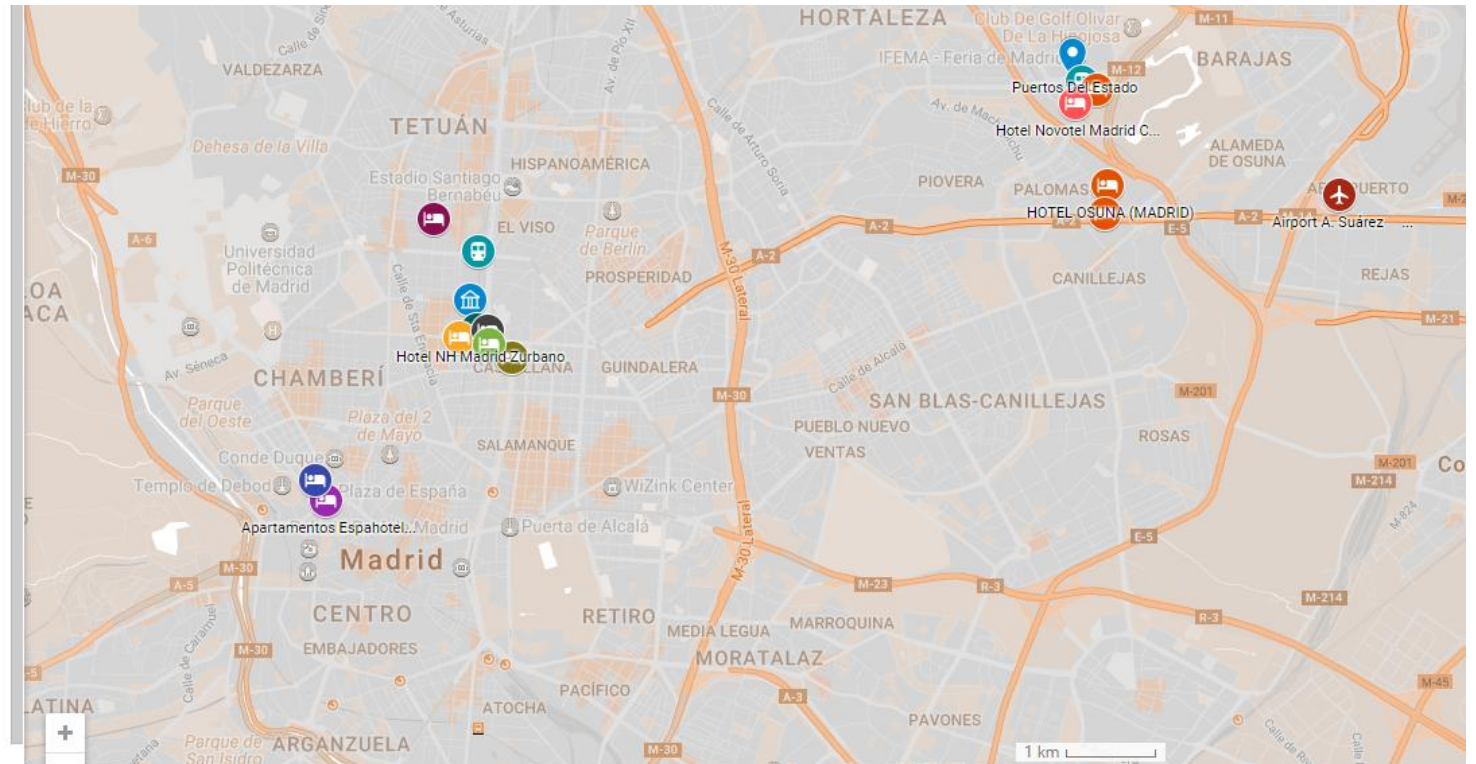
### ➤ Hotels

10. Participants are responsible of their own hotel booking. A list and a map of hotels situated around the meeting venue and in Madrid downtown is provided here after.

<p><b>Pullman Madrid Airport &amp; Feria 4*</b> Avd. Capital de España, 10, Campo de las Naciones, 28042 Madrid, Espagne Phone: +34 917 21 00 70</p> <p><a href="http://www.accorhotels.com/fr/hotel-1606-pullman-madrid-airport-feria/index.shtml">http://www.accorhotels.com/fr/hotel-1606-pullman-madrid-airport-feria/index.shtml</a></p> <p><b>Rate: 200 Euros</b></p>	<p><b>Novotel Madrid Campo de las Naciones 4*</b> C/Amsterdam, n°3 Campo de las Naciones, 28042 Madrid, Espagne Phone: +34 917 21 18 18</p> <p><a href="http://www.accorhotels.com/fr/hotel-1636-novotel-madrid-campo-de-las-naciones/index.shtml">http://www.accorhotels.com/fr/hotel-1636-novotel-madrid-campo-de-las-naciones/index.shtml</a></p> <p><b>Rate: 185 Euros</b></p>
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<p><b>Osuna Hotel 4*</b> Calle Luis de la Mata, 18, 28042 Madrid, Espagne Phone: +34 917 41 81 00 <a href="mailto:osuna@chh.es">osuna@chh.es</a></p> <p><b>Rate: 130 Euros</b></p>	<p><b>Hotel Globales Acis &amp; Galatea 3*</b> Calle Galatea, 6, 28042 Madrid, Espagne Phone: +34 917 43 49 01 <a href="http://www.hotelesglobales.com/en/hoteles/espana/madrid/barajas/globales-acis-y-galatea.html">http://www.hotelesglobales.com/en/hoteles/espana/madrid/barajas/globales-acis-y-galatea.html</a></p> <p><b>Rate: 105 Euros</b></p>
<p><b>Hotel NH Zurbano 4*</b> C/ Zurbano, 79-81 28003 Madrid Phone: +34 914 414 500 <a href="http://www.nh-hotels.com">www.nh-hotels.com</a></p> <p><b>Rate: 110 Euros</b></p>	<p><b>Hotel NH Collection Madrid Abascal 4*</b> C/ José Abascal 47 28003 Madrid Phone: +34 914 410 015 <a href="http://www.nh-hotels.com">www.nh-hotels.com</a></p> <p><b>Rate: 118 Euros</b></p>
<p><b>Hotel Hesperia Emperatriz 4*</b> C/ López de Hoyos, 4 28006 Madrid Phone: +34 915 638 088 <a href="http://www.hesperia.com">www.hesperia.com</a></p> <p><b>Rate: 185 Euros</b></p>	<p><b>Hotel Hesperia Madrid 5*</b> Paseo de la Castellana, 57 28046 Madrid Phone: +34 912 10 88 00 <a href="http://www.hesperia.com">www.hesperia.com</a></p> <p><b>Rate: 163 Euros</b></p>
<p><b>Hotel Miguel Ángel 5*</b> C/ Miguel Ángel, 29-31 28010 Madrid Phone: +34 914 42 00 22 <a href="http://www.miguelangelhotel.com">www.miguelangelhotel.com</a></p> <p><b>Rate: 151.25 Euros</b></p>	<p><b>Apartamentos Espahotel Gran Vía 3*</b> Calle Gran Vía, 65, 28013 Madrid, Espagne Phone: +34 915 41 31 70 <a href="mailto:plazabasilica@espahotel.es">plazabasilica@espahotel.es</a></p> <p><b>Rate: 82.2 Euros</b></p>
<p><b>Apartamentos Espahotel Plaza de España 3*</b> Plaza de España, 7, 28008 Madrid, Espagne Phone: +34 915 42 85 85, <a href="mailto:aparplaza@espahotel.es">aparplaza@espahotel.es</a></p> <p><b>Rate : 82.2 Euros</b></p>	<p><b>Espahotel Plaza Basilica 3*</b> Calle del Comandante Zorita, 27, 28020 Madrid, Phone: <a href="tel:+34915353642">+34 915353642</a>, <a href="mailto:plazabasilica@espahotel.es">plazabasilica@espahotel.es</a></p> <p><b>Rate: 82.2 Euros</b></p>

-  Puertos Del Estado
-  Airport A. Suárez
-  Nuevos Ministerios
-  Apartamentos Espahotel Plaza de España
-  Espahotel Plaza Basílica
-  Apartamentos Espahotel Gran Vía
-  Compo Del Naciones
-  Hotel Pullman Madrid Airport & Feria
-  Hotel Novotel Madrid Campo de las Nac...
-  The Ministry
-  Hotel NH Madrid Zurbano
-  Hotel NH Collection Madrid Abascal
-  Barceló Emperatriz
-  Hotel Hesperia Madrid
-  Hotel Miguel Angel
-  HOTEL OSUNA (MADRID)
-  Globales Acis y Galatea



Map of the hotels located around the meeting venue and in Madrid downtown, as well as the meeting venues

## Transportation in Madrid

### Public Transportation from/to Madrid Barajas Airport

11. Usually the Metro is the best way to get to Madrid downtown from the airport (line 8). Unfortunately it will be closed due to public works from January to April 2017. Alternatively, there are two options:

➤ If coming from Madrid Barajas Airport terminal 4

12. The Spanish railway company RENFE, connects Madrid with the Madrid Barajas airport through the local train network service "Cercanías" C1 line. The train station is on the terminal T4 floor -1, and is called **Aeropuerto T4**.



13. To reach Madrid centre, take the exit "Atocha". The estimated travel time is about 25 minutes. Single ticket tariff is 2.60 €, valid for one journey in the two hours after it is issued. The first train to Madrid downtown leaves at 5.58 hours, and the last at 22.27 hours, with a departure every 15-20 minutes.

➤ If coming from Madrid Barajas Airport terminal 1, 2 and 3

#### Option 1:

14. Take the shuttle bus to reach the terminal T4, and then take the train C1 as detailed above. In order to get from one terminal to another (T1 T2 T3 T4), you can use the shuttle bus, a free bus transport service between the airport terminals, 24 hours a day. Its frequency follows this schedule: from 6:30 am to 11:30 pm: every 5 min; from 11:30 pm to 2:30 am: every 10 min; from 2:30 am to 6:30 am: every 20 min.

#### Option 2:

15. The airport connects Madrid city centre via urban buses of the Municipal Transport Company (EMT), lines 200 and EXPRES 203. Service schedule for everyday of the year: 6 am to 23:30 pm.

16. The line 200 is a fast bus connecting the airport to *Avenida de América* (transport Hub).

Bus stops: Terminal T1 floor 0, Arrivals area, in front of the baggage claim area hall 2.

Terminal T2 floor 0, Arrivals area, in front of the baggage claim area hall 5.

Terminal T3 floor 0, Arrivals area, in front of the baggage claim area hall 7.

17. The line 203 or Expres Aeropuerto (Airport express) is the express line connecting the Atocha train station and the airport of Madrid-Barajas. The bus runs 24 hours 365 days a year. Atocha bus stop (beginning/end of route) works only in daytime, 6 am to 11:30 pm.

The journey Atocha - terminal T1 takes around 30 minutes in normal traffic conditions.

Bus stops: Terminal T1 floor 0, Arrivals area.

Terminal T2 floor 0, Arrivals area.

## Taxi

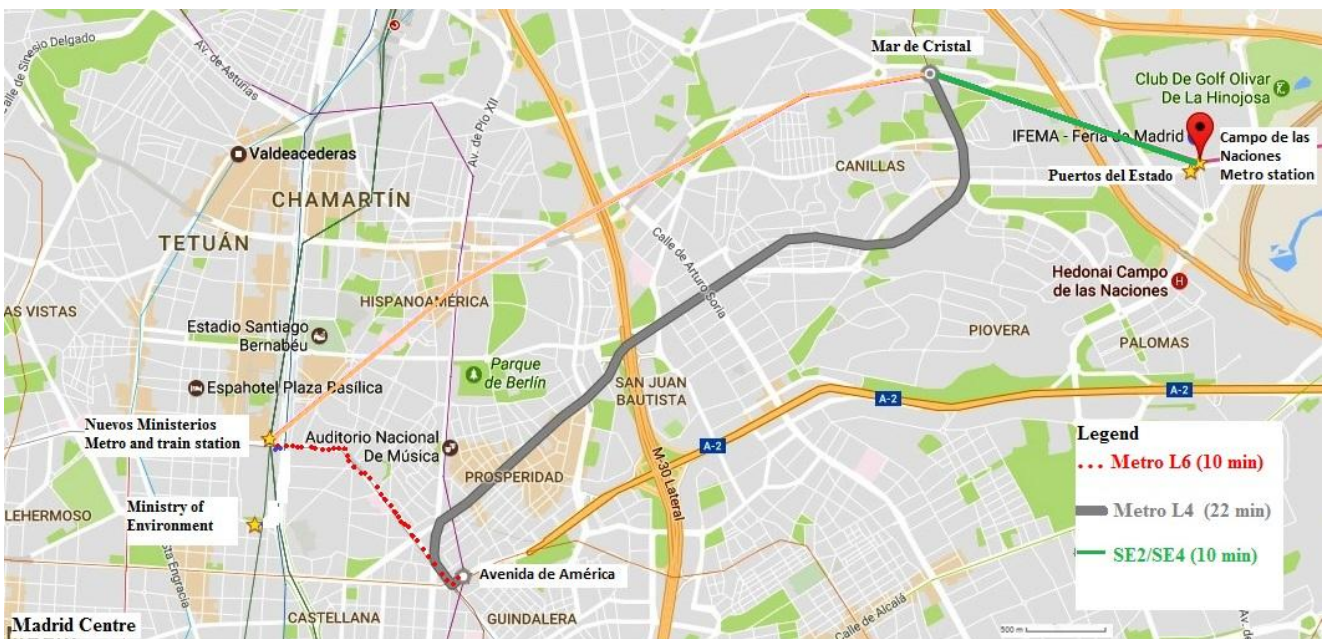
A taxi ride from the airport has a flat rate of 30 € one way (luggage included).

## Public Transportation from/to venue(s) (See the map bellow)

18. To get to “Puertos Del Estado” (1<sup>st</sup> venue) from “Nuevos Ministerios”:

- take the Metro line 6 to “Avenida de América” (takes about 11 min),
- then change to Metro line 4 to “Mar de Cristal” (takes about 22 min),
- and lastly take the EMT (Special Bus Service) SE2 or SE4 to Campo de las Naciones (takes about 10 min). “Puertos Del Estado” is located at 80 meters about 2 min walk.

19. To get to the Ministry of Environment (2<sup>nd</sup> venue) from “Nuevos Ministerios”: the Ministry is located at 500 m about 5 min walk.



## Meeting documents

Meetings documents will be sent to all participants incessantly.

## Contact Persons for the meeting

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